

# Submitting Homework in Canvas

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## 1. Tutorial

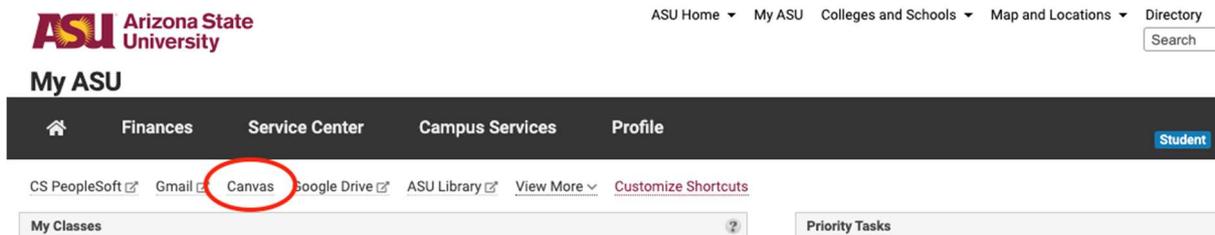
This tutorial demonstrates how to submit homework in Canvas by an example of the course STP 540.

Step 1: Login MyASU



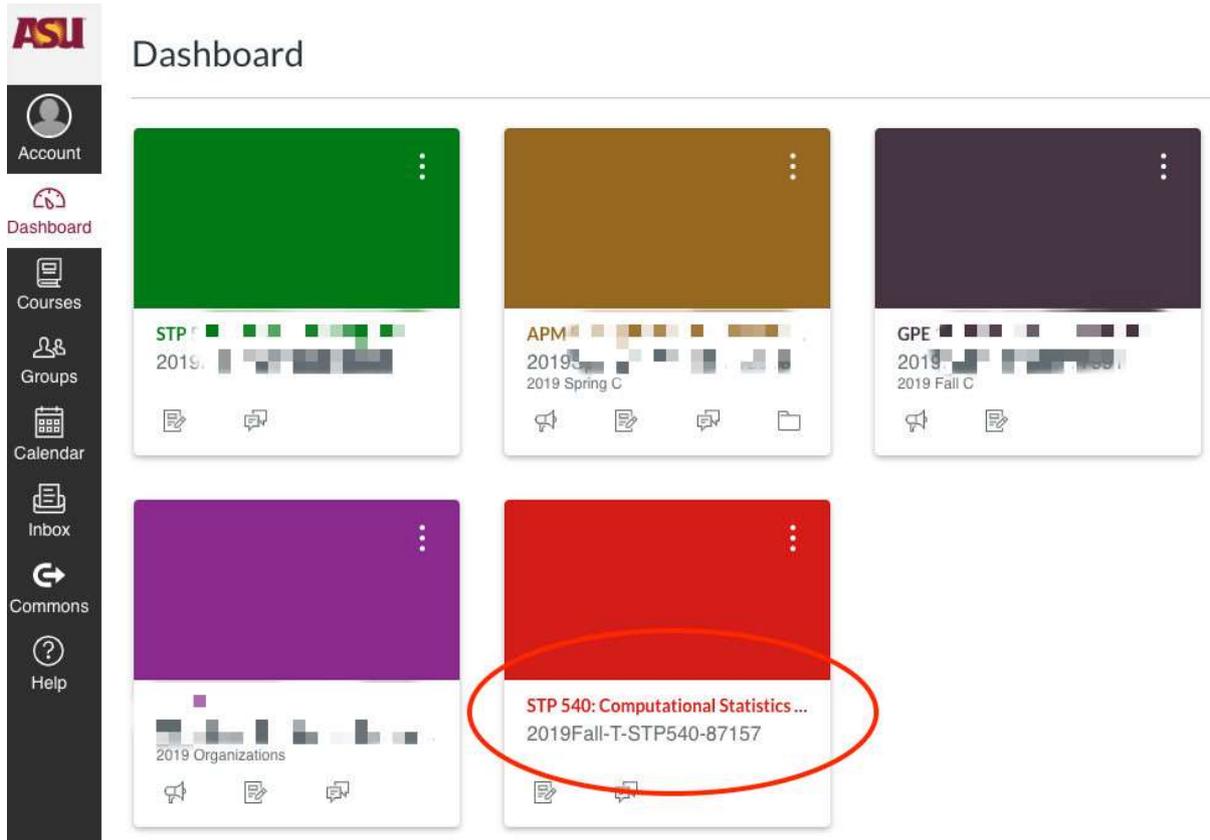
The screenshot shows the ASU Counselor Training Center sign-in page. At the top, there is a yellow banner with the ASU logo and the text "Counselor Training Center" and "low-cost, weekly counseling for staff, students, faculty, and community members cisa.asu.edu/ctc". Below the banner, the page is titled "Sign In". There are two input fields: "ASURITE User ID" and "Password". To the right of the "ASURITE User ID" field is a link that says "Activate or request an ID". To the right of the "Password" field is a link that says "Forgot ID / password?". Below the input fields is a "Sign In" button and a checkbox labeled "Remember my user ID".

Step 2: Click Canvas to get in Canvas system

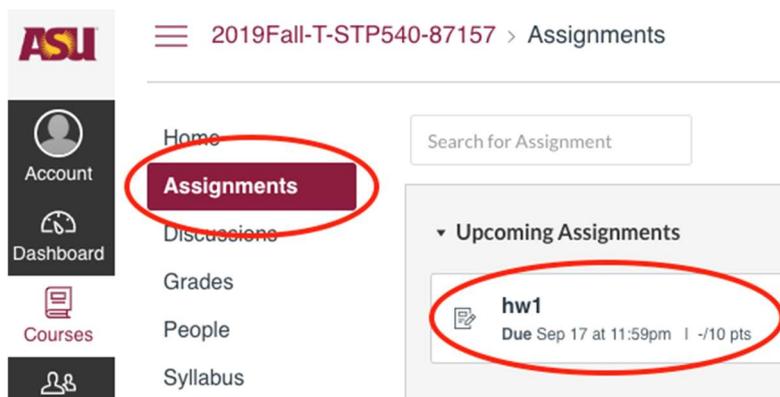


The screenshot shows the MyASU dashboard. At the top left is the ASU logo and "My ASU". At the top right are navigation links: "ASU Home", "My ASU", "Colleges and Schools", "Map and Locations", and "Directory". Below these is a search bar. A dark navigation bar contains links for "Finances", "Service Center", "Campus Services", and "Profile", with a "Student" button on the right. Below the navigation bar is a row of links: "CS PeopleSoft", "Gmail", "Canvas", "Google Drive", "ASU Library", "View More", and "Customize Shortcuts". The "Canvas" link is circled in red. Below this row are two boxes: "My Classes" and "Priority Tasks".

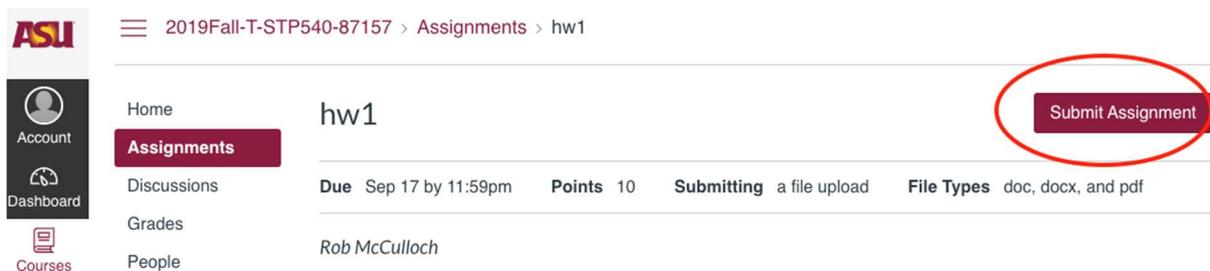
Step 3: Find the course in dashboard and click it.



Step 4: Go into Assignments and click on the homework you want to submit.



Step 5: Click on Submit Assignment.



Step 6: Using Choose File to select your homework file and submit it by clicking Submit Assignment.

File Upload Google Doc Google Drive

Upload a file, or choose a file you've already uploaded.

File: Choose File No file chosen

+ Add Another File

Comments...

Cancel Submit Assignment

## 2. Some useful links:

- The official tutorial with video  
<https://lakeland.instructure.com/courses/1186804/pages/how-to-submit-assignments>
- How do I submit an online assignment?  
<https://community.canvaslms.com/docs/DOC-9539-421241972>
- How do I upload a file as an assignment submission in Canvas?  
<https://community.canvaslms.com/docs/DOC-10663-421254353>

## 3. Further Questions

If you have any question, please contact TAs.  
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